



# 2sms Outlook Mobile Service Overview

## About 2sms

2sms allows business customers to send text messages from your computer to cell phones anywhere in the world. We help customers improve operations, demonstrate duty of care, and react more responsively to customers.

Text messaging reaches more people than email and faster than calling.

- ✓ To learn more - [www.2sms.com](http://www.2sms.com)
- ✓ Want a No cost No obligation trial account? – [www.2sms.com/register.aspx](http://www.2sms.com/register.aspx)
- ✓ For technical information - [www.2sms.com/software.aspx](http://www.2sms.com/software.aspx)

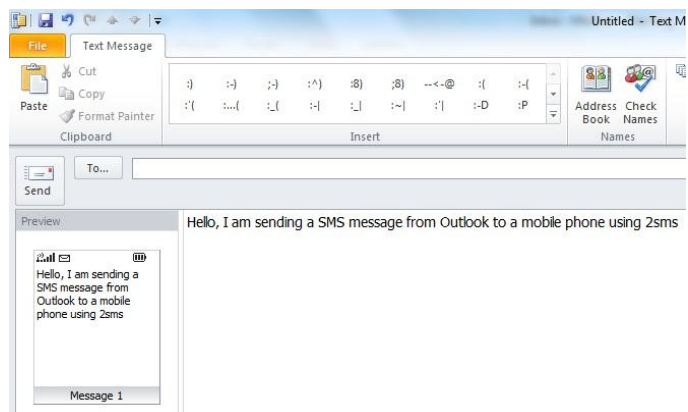


For Help, call 2sms on 877-276-7266 (USA), 0800 65 222 77 (UK) or +44 1234 757 800 (Rest of World) or email [support@2sms.com](mailto:support@2sms.com). Support is available 24/7.

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Outlook 2003 / 2007 / 2010 all support the ability to send SMS messages from Outlook without the need for a software add-in. (The 2sms Outlook addin has more features than the Outlook mobile service solution, but requires a separate download and install.) This solution is great to use if you have mobile phone numbers stored in Outlook, or your organisation holds them on your email server.

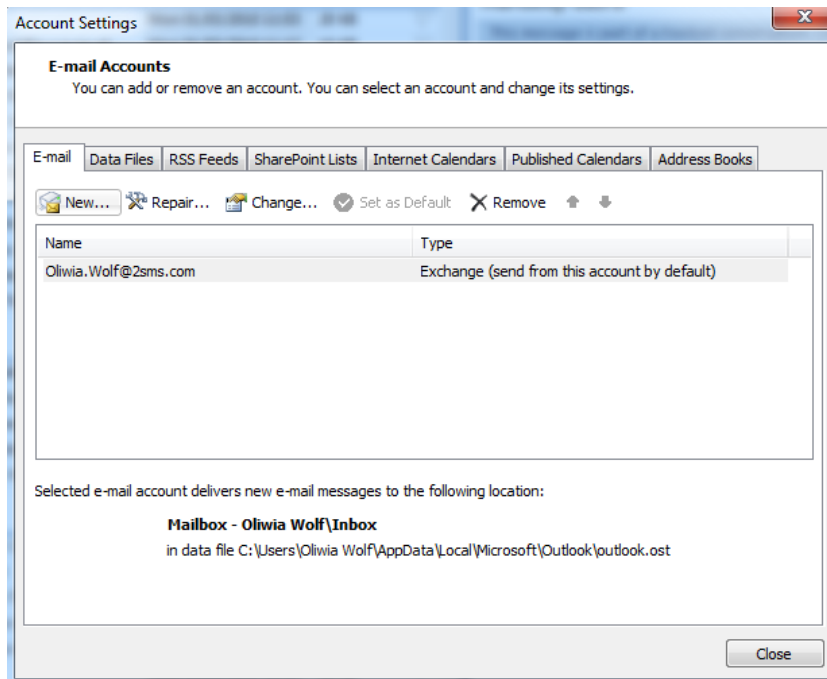
For more information on Microsoft Outlook Mobile service, visit <http://office.microsoft.com/en-gb/outlook/HA101078921033.aspx>



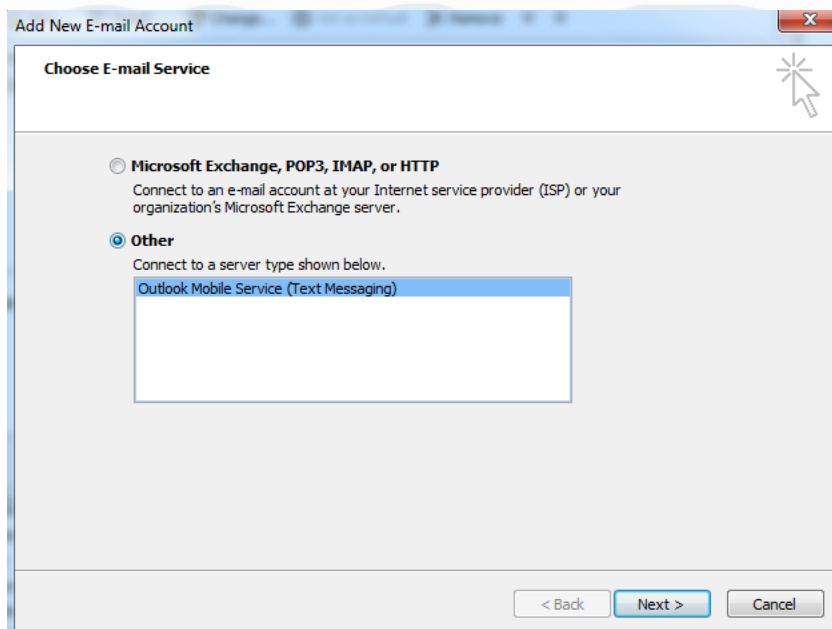
Customer Doc #	SAL-127
Issue No./Date	1.0 03-Mar-10
Classification	N/A

## Setup

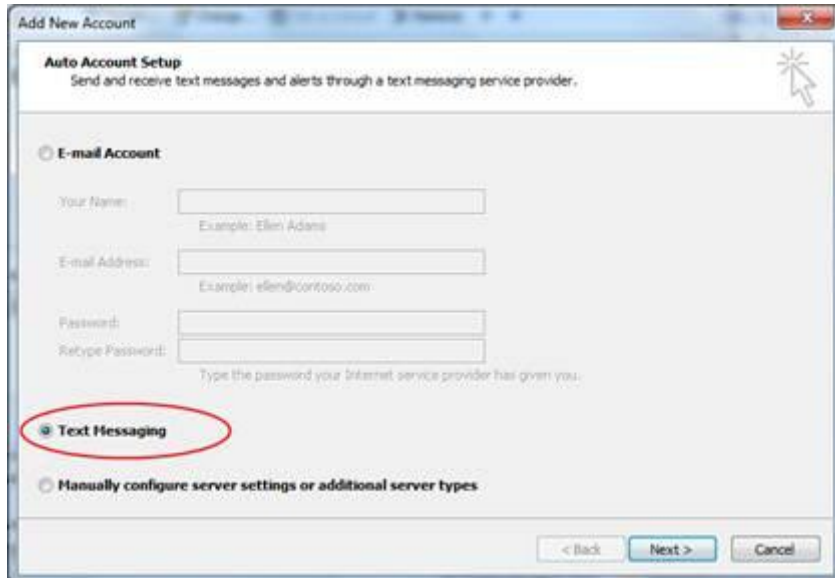
From within Tools / Account settings (where you add new email accounts), you can select new...



Then select Other and click Next



Or if you are using Office 2010 select Text Messaging as per screen shot below.

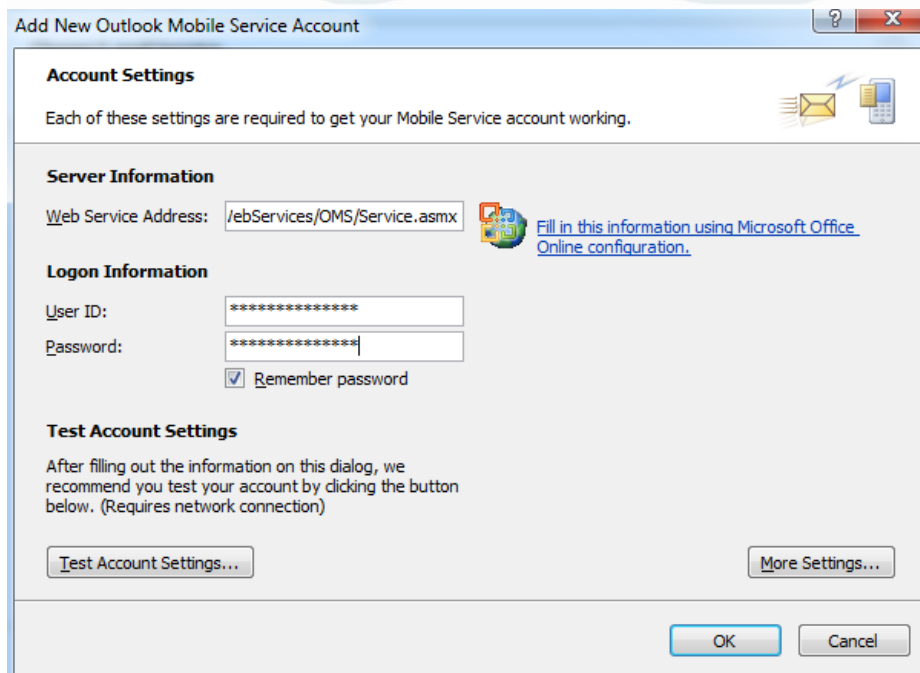


You are asked for 3 pieces of information.

Service provider URL: <https://www.2sms.com/WebServices/OMS/Service.aspx>

User ID : <you 2sms username>

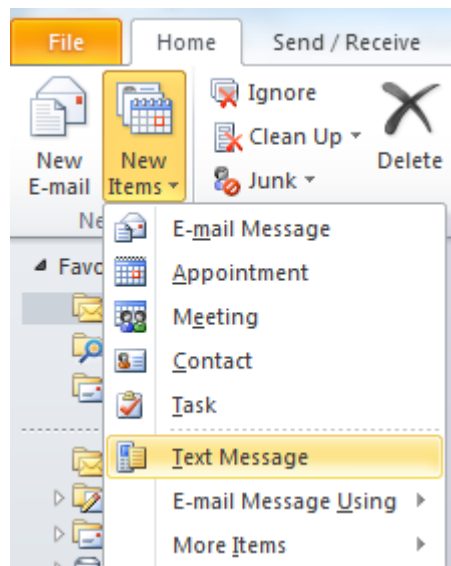
Password: <your 2sms password>



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## Sending SMS

Once set up, you can send SMS messages from Outlook, using your local and Global address books.



You can select individuals or groups from your personal address book and/or your global address book if you are connected to a Microsoft Exchange Server, e.g. you work in an organisation. When you type your text message, it will be sent over the SMS network, charging your 2sms account, and not sent by email.

